

Provider Access Policy

Approved by **RET Board**

Approved on **November 2025**

RET contact **Headteacher**

Revision due **Every 2 years**



1. Introduction

- a. This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Pupil entitlement

- a. Pupils in years 7-13 are entitled:
- b. To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- c. To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- d. To have information presented in an impartial manner, showing no bias or favoritism towards a particular institution, education or work option.
- e. To understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

- a. Procedure
 1. A provider wishing to request access should contact the Head of PSCHEE
Telephone: 01277 286600
Email address: office@becketkeys.org

4. Opportunities for access

- a. A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents. These events will take place on a termly basis:

| | Autumn Term | Spring Term | Summer Term |
|---------------|--|---|---|
| Year 8 | Assembly provided by local college. Dedicated lessons and resources to all year groups (PSHE). Guest speakers via assemblies (where available). Speakers for schools. | Life skills – assembly and tutor group opportunities. Careers event. Dedicated lessons and resources to all year groups (PSHE). Guest speakers via assemblies (where available). | Life skills – assembly and tutor group opportunities Preparation for KS4 Event Enrichment day with careers advisor. Dedicated lessons and resources to all year groups (PSHE). Guest speakers via assemblies (where available). |
| Year 9 | Careers event with technical focus Alternative curriculum evening. Dedicated lessons and resources to all year groups (PSHE) Guest speakers via | KS4 options event Dedicated lessons and resources to all year groups (PSHE) Guest speakers via assemblies (where available) | Careers event with providers and employers Enrichment day with careers advisor Dedicated lessons and resources to all year groups (PSHE) |

| | assemblies (where available) | | Guest speakers via assemblies (where available) |
|----------------|---|--|--|
| Year 10 | <p>Life Skills – work experience preparation sessions</p> <p>Careers advisor meetings</p> <p>Dedicated lessons and resources to all year groups (PSHE)</p> <p>Guest speakers via assemblies</p> | <p>Careers event</p> <p>Employability topics in the PSHE curriculum in lessons and tutorials.</p> <p>Careers advisor meetings</p> | <p>Life skills – assembly and tutor group opportunities</p> <p>Enrichment day with careers advisor</p> <p>Guest speakers via assemblies</p> <p>‘Experience of work placement’- (Whitsun half term)</p> |
| Year 11 | <p>Life Skills – assembly on opportunities at 16</p> <p>Calendar of open evenings in the borough shared</p> <p>Careers advisor meetings</p> <p>Meetings with Head of sixth form and SLT – post 16 choices</p> | <p>Post 16 evening</p> <p>Post 16 taster sessions</p> <p>Meetings with Head of sixth form and SLT – post 16 choices</p> <p>College visit (Writtle, Chelmsford)</p> <p>Careers advisor meetings</p> | <p>Careers event</p> |
| Year 12 | <p>Higher Education Fair</p> <p>Post 18 assembly- apprenticeships</p> <p>Guest speakers on different careers (STEM)</p> <p>Net Sixth videos in tutorials</p> <p>Apprenticeship – alternative options evening.</p> | <p>Small group sessions: future education, training and employment options</p> <p>Unifrog sign up.</p> <p>UCAS exhibition</p> <p>Careers advisor meetings</p> | <p>Small group sessions: future education, training and employment options</p> <p>Careers advisor meetings</p> <p>UCAS open days- university led</p> |

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Approved by **RET Board**

Approved on **November 2022**

RET contact **Headteacher**

Revision due **Summer 2023**



RUSSELL EDUCATION TRUST

| | Autumn Term | Spring Term | Summer Term |
|----------------|--|-------------|-------------|
| | apprenticeships | | |
| Year 13 | Workshops – HE and higher apprenticeship applications Higher and degree apprenticeships – University led. UCAS open days- university led | | |

- b. Please speak to our named Careers Leader to identify the most suitable opportunity for you.
- c. The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our pupils.

5. Premises and facilities

- a. The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.
- b. Providers are welcome to leave a copy of their prospectus or other relevant course literature to display within the school. This will be available (in the library/W35/R10)

6. Governor and School responsibilities:

- a. To ensure that [Careers Guidance and Access for Education and Training Providers \(DfE January 2018\)](#) is followed
- b. To monitor the quality of provision against the "Gatsby Benchmarks":
 1. A stable careers programme
 2. Learning from career and labour market information
 3. Addressing the needs of each pupil
 4. Linking curriculum learning to careers
 5. Encounters with employers and employees
 6. Experiences of workplaces
 7. Encounters with further and higher education
 8. Personal guidance